



County of San Bernardino

INTEROFFICE MEMO

DATE December 6, 2004 *Mark H. Uffer* **PHONE** 387-5418

FROM **MARK H. UFFER**
County Administrative Officer

TO **MEMBERS**
Board of Supervisors

SUBJECT **CAO MONTHLY REPORT – DECEMBER 2004**

COUNTY ADMINISTRATIVE OFFICE

- Flu Vaccine – Contact: Jim Felten, 387-9146
- Restaurant Inspections/Grading System – Contact: Jim Felten, 387-9146
- West Nile Virus – Contact: Jim Felten, 387-9146
- Bioterrorism Preparedness – Contact: Jim Felten, 387-9146
- Wood-chip Disposal – Contact: Jim Felten, 387-9146
- Illegal Street Vendors – Contact: Jim Felten, 387-9146
- African American Health Initiative – Contact: Jim Felten, 387-9146
- Performance-based Ambulance Contracts – Contact: Virginia Hastings, ICEMA, 388-5811

ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP (ED/PSG)

Airports

- Chino Airport Master Plan - Contact: Bill Ingraham, 387-7806
- Apple Valley Airport Governance - Contact: Bill Ingraham, 387-7806
- Promotion of James Jenkins to Assistant Director of Airports - Contact: Bill Ingraham, 387-7806
- Chino Airport Development Proposals - Contact: Bill Ingraham, 387-7806

Economic and Community Development

- Community Needs Identification Meetings in South Montclair and City of Redlands
Contact: Tom Laurin, 388-0808
- Community Development Block Grant (CDBG) Project Proposals Solicitation for FY 2005-06 - filing deadline is December 14 – Contact: Tom Laurin, 388-0808
- Initial meeting for the newly formed JPA with the cities of Upland and Rancho Cucamonga regarding a new lease purchases program – Contact: Tom Laurin, 388-0808
- Annual monitoring of HOME funded projects – Contact: Tom Laurin, 388-0808

Jobs and Employment Services
(contact for all JESD items: Barbara Halsey, 388-4389)

- 6,410 job seekers served by the Employment Resource Centers (ERC) in October; 590 customers attended ERC workshops.
- Recruitment for 75 employers. Screened 1,600 job seekers for 900 positions.
- Continued recruitment for 16 mall merchants in Victoria Garden, Rancho Cucamonga
- The new Comfort Suites in Redlands held interviews and orientation for approximately 35 employees at the Redlands ERC.
- The Rancho ERC received an award from SCORE for outstanding support of SCORE and the creation and growth of small businesses in our community.
- Rancho Business Resource Center (BRC) hosted International Trade seminar on how to conduct trade with Europe. Trade representatives from Switzerland were present.
- At the Inland Empire Economic Partnership, Rancho BRC staff gave presentation to a trade delegation from China on how we assist small businesses.
- High Desert BRC extensively involved in the High Desert Opportunity Exposition; 1000 guests. Final preparations being conducted for the Single Action Shooting Society's Western States Championship matches.
- Grant application to the Federal Department of Labor for Veterans funding to provide vocational training, certification and placement services in the amount of \$308,592.
- Grant application to the State of California Employment Development Department for Rapid Response funding for layoff aversion and data collection in the amount of \$248,023.

Land Use Services

- Citrus Plaza Regional Mall - Contact: Michael Hays, 387-4141; Julie Rynerson, 387-4146
- Trammell Crow Co. Commercial/Industrial Planned Development - Contact: Michael Hays, 387-4141; Julie Rynerson, 387-4146
- Redlands Town Center (proposed JC Penny and other commercial development) - Contact: Michael Hays, 387-4141; Julie Rynerson, 387-4146.
- The Kaiser Commerce Center - Contact: Michael Hays, 387-4141; Julie Rynerson, 387-4146
- Lewis Homes - General Plan Amendment from AG-SCp to RS-32M and Tentative Tract 16569 to create 202 residential lots and 6 lettered lots in 4 phases - Contact: Michael Hays, 387-4141; Julie Rynerson, 387-4146
- Lytle Creek North Revised Master Tentative Tract and Final Development Plan - Contact: Michael Hays, 387-4141, Julie Rynerson, 387-4146
- General Plan Update Community Meetings - Contact: Michael Hays, 387-4141; Randy Scott, 387-0236
- Glen Helen Specific Plan - Contact: Michael Hays, 387-4141; Randy Scott, 387-0236

Library

- San Bernardino County Library/Riverside County Library joint-usage automation project. Contact: Ed Kieczykowski, 387-5721

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- Carter High School (Rialto) Library joint usage project. Contact: Ed Kieczkowski, 387-5721
- Summit High School (Fontana) Library joint usage project. Contact: Ed Kieczkowski, 387-5721

Museum

- Proposed Hall of Paleontology – Contact: Robert L. McKernan, 798-5719
- County History Book – Contact: Robert L. McKernan, 798-5719

Public Works

- Trout Season - Prado, Glen Helen, Mojave Narrows, Cucamonga Guasti, and Yucaipa - Contact: Thomas Potter, 387-2340
- Trout Derby - Mojave Narrows Regional Park - Contact: Thomas Potter, 387-2340
- Christmas in Calico - Calico Ghost Town - Contact: Thomas Potter, 387-2340
- Fork Irwin Road Paving - Contact: Richard Bronstrup, 387-7940
- Summit Valley Road Paving - Contact: Richard Bronstrup, 387-7940
- Monterey Avenue Sidewalks - Contact: Richard Bronstrup, 387-7940
- San Bernardino Avenue Seven Signals - Contact: Richard Bronstrup, 387-7940
- Perchlorate Investigation Mid Valley Landfill - Contact: Peter Wulfman, 386-8703
- Bark Beetle Projects - Contact: Peter Wulfman, 386-8703
- Fire Debris Cleanup - Contact: Peter Wulfman, 386-8703
- Job Cost Accounting System with Online Timecards - Contact: Timothy Meyer, 387-8094
- e2020 Internet Based CIP Project Management System - Contact: Timothy Meyer, 387-8094
- Flood Control Facility Surveillance Cameras - Contact: Timothy Meyer, 387-8094
- Public Works Imaging System - Contact: Timothy Meyer, 387-8094
- San Sevaine Basin No. 5 - 100% complete - Contact: William Collins, 387-7983
- San Sevaine Channel - Slover Avenue to Jurupa Basin; Jurupa Avenue to Philadelphia Avenue; and Valley Boulevard to Slover Avenue - design almost complete - Contact: William Collins, 387-7983
- Etiwanda Debris Basin, Etiwanda East and West Levee Plans, north of 24th Street (Wilson Avenue), and Etiwanda Channel Plans, 24th Street (Wilson Avenue) to I-210 Freeway - design almost complete - Contact: William Collins, 387-7983
- Etiwanda Channel RCB at Foothill - design almost complete - Contact: William Collins, 387-7983

Redevelopment

- San Sevaine Project Area Economic Plan – Contact: John Nowak, 381-7983
- Cedar Glen Disaster Recovery Redevelopment Project Area - Contact: John Nowak, 381-7983
- Mission Boulevard Joint Redevelopment Project Area - Contact: John Nowak, 381-7983
- Cedar Glen Project Area EIR preparation - Contact: Jordan Price, 381-7926
- Proposed Bloomington Redevelopment Project Area - Contact: Jordan Price, 381-7926

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- Proposed Cajon Redevelopment Project Area - Contact: Gary Hallen, 381-7985
- Redevelopment Agency website - Contact: Gary Hallen, 381-7985

Registrar of Voters

- Certification – Presidential General Election – November 2, 2004 - Contact: Donna Manning, 387-2084
- San Bernardino Public Employees Association Election – December 7, 2004 - Contact: Donna Manning, 387-2083

Special Districts

(contact for all Special District items: Tom Sutton, 387-9625)

- Station 94 (Lake Arrowhead) contract complete, retention payment being released
- County Service Area 70 P-8 and P-9 (Fontana) to be annexed to City of Fontana. CSA 70 P-9 may be declared surplus and sold
- Fire Station 80 (Fontana) Project on hold due to San Sevaine RFP issues
- County Service Area 70, OS-1 and OS-2 (open space) reorganization into CSA 120. Application submitted to LAFCo
- Big Bear Valley Recreation and Park District (Moonridge Zoo) plans to move the zoo continue. Special Use Permit being submitted to Forest Service
- Lenwood Sewer Project continuing. Homes being hooked up at a rate of 10 per day (150% increase). Projected completion April 2005
- Community Development Block Grant applications for 2005/2006 being completed by districts
- November 19, 2004, dedication of the Phelan Community Park (CSA 9)
- Special Districts/Fire Department Final 2005 Budget includes property tax losses due to the ERAF shift. These preliminary ERAF deductions will be recalculated in early 2005 and budget adjustments will be brought to the Board. Enterprise districts will take a 40% hit, and all other non-fire districts will give up 10% of property tax revenue
- County Service Area 70, Improvement Zone L (Pinon Hills/Phelan) Well 14
- County Service Area 70, Improvement Zone J (Oak Hills) Well 5
- County Service Area 70, Improvement Zone J (Oak Hills) Reservoir 2A-C
- County Service Area 70, Improvement Zone B (Helendale/Silver Lakes) 2.5 MG Percolation Pond No.2
- County Service Area 64 (Spring Valley Lake) Reservoirs, Well No. 7, and 16-inch diameter pipeline
- Lytle Creek North Development Project (Sanitation District)
- The Special Districts Department/County Fire network migration completed. All connections in place and email transferred to ConFire. Analysis currently taking place concerning network speed and productivity
- In negotiations with the Safety Benefits Employee's Association for contract negotiations for the Environmental Health Unit for a successor Memorandum of Understanding
- CSA 70-C, Helendale: Staff is renegotiating the cable tower License Agreement for the 150' transmission tower located at the tank site in Silver Lakes. The building has been renovated

and the engineering specs of the tower's wind and weight tolerance has been completed. The tower serves approximately 300 subscribers

- CSA 70-C, Helendale: The District has been approached by Nextel Communications to build a 95' cellular wireless communication's pole at the tank site in Silver Lakes. Staff has communicated with the First Supervisorial District and has been instructed to prepare an agenda item for the Board's approval to begin negotiations on the license

HUMAN SERVICES SYSTEM

Aging and Adult Services

- The Adult Protective Services 24-hour Central Intake Unit (CIU) was combined with Children Services CIU - Contact: Mary Sawicki, 891-3918
- \$292,000 was received as reimbursement for Medical Administrative Activities (MAA) performed by Adult Protective Services staff in 2002-03 - Contact: Mary Sawicki, 891-3918

Child Support Services

- Department of Child Support Services began offering direct deposit effective December 1, 2004 – Contact: Suzan Waterhouse, 478-7458.

Transitional Assistance

- TAD participates in the Annual Homeless Care Fair – Contact: Linda Haugan, 388-0245

INFORMATION SERVICES (ISD)

(contact for all ISD items: Leyden Hahn, 388-5501)

ARMC

- Completed ARMC E-Mail Migration to County E-Mail System
- Support Wireless Initiatives for ARMC
- ARMC's Paging System Replacement

Assessor

- PIMS Enhancement Project

Auditor-Controller/Recorder

- SB 90 System Rewrite Project
- Year-End Tax Updates for EMACS
- FAS Upgrade to AMS 3.0
- Health Reconciliation for the Auditor/HR
- Recorder System Web Server
- Revise Life Insurance Coverage to \$750K for EMACS

Board of Supervisors

- GIS Decision Support System/Intranet Project for the 5th District

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CAO

- CAFM (Computer Aided Facilities Management)-Archibus for multiple departments

City of Big Bear Lake

- Completed Big Bear Lake Watershed Project

DCSS

- Application Migration from StarKids to CASES Project

District Attorney

- Electronic Information Sharing

Enterprise

- GIS Migration to Relational Database
- Move County Internet Presence from SAVVIS to Time Warner
- Enterprise Infrastructure Disaster Recovery Project
- Improve Network Monitoring and Measuring
- Internet Training Solution for Users Without Internet Access Project
- E-Mail Disaster Recovery Project

Facilities Management

- Facilities Management Electronic Billing Project

Fiscal Group

- Unified Property Tax System

HSS

- Convert the Mainframe Welfare Query Database to SQL Server
- Migration of DNS (Domain Name System) Service for Public Health
- Meds Line Discontinuance
- Help Desk Migration from Public Health to ISD
- ARIES (AIDS Regional Information and Evaluation System) Application for Public Health
- County Enterprise Exchange 2003 Project

Human Resources

- WRIB (Western Region Item Bank) Online Information Project

ISD

- Clerk of the Board's Automated System
- Web Content Management Implementation Project
- Completed ROV Election Support
- Search Engine Analysis Project
- Completed the 909/951 Area Code Change
- Wireless Provider Changes and Billing Changes
- ISD Support for Behavioral Health
- NETQOS (Quality of Service) Installation for CSS to Improve Online Performance and Reliability

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- Common Application Security System (CASS)
- Redesign Countyline/ISD

Law & Justice

- STORM Criminal Proceedings System

Mojave Air Quality Water District

- PTBS (Permit Tracking & Billing System) Conversion from Access to SQL Database

Probation

- JNET/Automon Interface
- Automon Case Management System

Probation, Courts, District Attorney, Public Defender, HSS

- JNET Enhancement Release

Regional Parks

- Regional Parks' Web-based Reservation System

Sheriff

- Upgrade the Jail Information Management System

INTERNAL SERVICES GROUP Facilities Management Department

- Utilization of "Free" Labor – Contact: Dave Gibson, Facilities Management, 387-2230
- Glen Helen Water System – Contact: Dave Gibson, Facilities Management, 387-2230
- Parking/Wayfinding Signage – Superblock – Contact: Dave Gibson, Facilities Management, 387-2230
- Computer Aided Facilities Management (CAFM) – Contact: Dave Gibson, Facilities Management, 387-2230
- Assist A&E in developing plan to connect current irrigation system at the Sheriff's Training Facilities at Glen Helen to reclaim treated water - Contact: Dave Gibson, Facilities Management, 387-2230
- Clean up project at Gilbert Street (Old CMC site), Phase II – Contact: Dave Gibson, Facilities Management, 387-2230

MHU:va

cc: Management Forum
Public Information Officers
Executive Secretaries